

Job Title: Assistant Engineer (Electrical)	Location: Head office - Llangefni Substations - Holyhead Work from home on occasions (Hybrid working)	Salary Band: 4
Reports To: Operations Lead	Responsible for: N/A	Salary Range: £30,651 - £36,222
<p>Purpose of the Role: To provide electrical engineering and project support to ensure the successful delivery of energy projects. Deliver O&M requirements of the operational phase and liaise with Tidal Generators during their construction and operation phase.</p>		
Responsibilities	Skills / Experience	
<p>Duties:</p> <ul style="list-style-type: none"> Undertake and ensure basic day to day quality building maintenance services are completed on time / to standards (e.g. Fire, electrical, legionella, lifting equipment safety arrangements). Organise, manage and ensure that other more complicated maintenance services are coordinated with other staff / suppliers / contractors. Ensure Health & Safety and High Voltage Safety Rules are implemented and followed at the substations and with any associated works. Provide monthly updates highlighting regulatory compliance for building safety and completed / outstanding job cards. Maintain and update the Asset Maintenance & Management System. Work closely with Tidal Generators to support them through the construction and operational phase. Supervise substation and site visits Provide technical support and electrical engineering solutions <p>Corporate policies and procedures:</p> <ul style="list-style-type: none"> Play a proactive role in developing and adopting procedures that will contribute positively to the overall health of the company. 	<p>Essential:</p> <ul style="list-style-type: none"> Engineering Background Good practical understanding of H&S related to construction and operational activities Excellent Communication Skills Ability to multi-task and prioritise when the workload is heavy Able to problem solve and offer solutions Attention to detail, high level of accuracy and effective organisational skills Effective written communications skills Knowledge of a range of IT software, social media and other digital tech Time management skills <p>Desirable:</p> <ul style="list-style-type: none"> Experience of renewable energy and power related projects Experience of working within High Voltage Safety Rules Knowledge of work management in marine environment Understanding of local culture Welsh language skills (MM is a bilingual company and both languages are used in day to day operations) 	



<p>Representing the company:</p> <ul style="list-style-type: none"> • Represent the company and proactively promote Menter Môn; its work and it's aims and objectives. <p>Other: Undertake any other duties as reasonably required by line management and the Senior Management Team. On rare occasions, out-of-hours work will be required.</p>	<p>Qualifications</p>	
<p>Characteristics</p> <p>These describe the characteristics we expect in an individual in this role.</p> <ul style="list-style-type: none"> • Accountable; • Organised; • Attention to detail; • Flexible; • Discreet; • Committed; 	<p>Essential: Must have an electrical engineering qualification (HNC/HND/Degree) or working towards (currently attending courses) and a good standard of education.</p>	<p>Desirable: Ability to work well within a team and demonstrate previous experience in working on electrical projects</p>
	<p>Other</p>	
	<p>A willingness to work outside normal working hours</p>	<p>Yes</p>
	<p>A willingness to travel</p>	<p>Yes</p>
	<p>A full UK Driving License and/or access to own car/transport</p>	<p>Yes</p>

